



INTERNSHIPS IN THE OFFICE OF SENATOR BLUMENTHAL

Senator Blumenthal's Senate internship program provides an excellent opportunity for students to learn and serve through first-hand participation in government service and the legislative process in both our Hartford and Washington, D.C. offices. The program is intended to provide participants with tools, skills, and experiences they can readily apply to future challenges and professional pursuits. We expect a great deal from our interns.

Candidates will have a diverse, challenging experience and make a genuine contribution to Senator Blumenthal's work on behalf of Connecticut and the nation.

We welcome all applicants who have demonstrated academic excellence and displayed a commitment to public service. While preference is given to Connecticut residents, students from all backgrounds are encouraged to apply.

This program is designed to enhance a course of study for an **undergraduate or graduate** student. The level of work is appropriate for students who have completed their first or second year at a college or university. On the whole, the goal is to offer as rewarding an experience as possible while fulfilling the existing needs of the office.

THE APPLICATION PROCESS

Please complete all sections of the application thoroughly. Although providing the information requested is voluntary, failure to provide complete answers may affect the review and consideration of your application. Your application must include all of the following in order to be considered:

- **Internship Application Form** (attached – only include the form)
- **Current resume**
- **One-page statement of intent** describing why you want to be an intern in the Office of Senator Blumenthal
- **Writing sample** (the topic should relate to your major, personal history, or current events, and be 500 words or less. A paper excerpt with the thesis clearly stated is acceptable.)
- **Three recommendation letters** (can be submitted at a later date until the application deadline)
- **School transcript** (unofficial is acceptable)

Your application and all requested materials must be submitted together. **Only complete applications will be accepted.** The only exception is your recommendation letters, which may be submitted after the rest of your application until the application deadline closes. Please keep a photocopy of your completed application for your records. Given the volume of incoming applications, we will not be able to return any of the materials we receive. Failure to meet any of the above-mentioned requirements may delay, or even prevent, the review of your application



FAX OR E-MAIL COMPLETE APPLICATIONS TO SENATOR BLUMENTHAL'S OFFICE

Candidates should submit complete applications to the office where they wish to intern by facsimile or e-mail. Contact information for Senator Blumenthal's offices is shown below.

Washington, D.C. Office
ATTN: Intern Coordinator, Office of Senator
Blumenthal
Tel. (202) 224-2823
Fax (202) 224-9673
DCInternships@blumenthal.senate.gov

Hartford, CT Office
ATTN: Intern Coordinator, Office of Senator
Blumenthal
Tel. (860) 258-6940
Fax (860) 258-6958
CTInternships@blumenthal.senate.gov



SESSION DATES AND APPLICATION DEADLINES

FALL SESSION

September – December

SPRING SESSION

January – May

SUMMER SESSIONS

Session I (Mid-May – End of June)

Session II (Early July – Mid-August)

Applications are reviewed on a rolling basis, but preference is given to those who submit materials before the due dates listed on the website. Notification about the status of your application will be e-mailed to you.

FUNDING

Please note that all internships are unpaid, and housing and transportation subsidies are not provided. However, candidates are permitted under Senate Rules to apply for and accept financial assistance from appropriate outside sources. Senate Rules state that receipt of financial assistance from outside sources should not create a conflict of interest with your Senate work. Please indicate in the space provided on the application if you plan to receive funding from an outside source.

ACADEMIC CREDIT

Awarding academic credit for an internship is at the discretion of your college or university. However, we will assist you in providing appropriate information as requested by your school. Arrangements for accreditation should be made before you begin the internship.



SENATOR RICHARD BLUMENTHAL – INTERNSHIP APPLICATION FORM

PLEASE TYPE OR PRINT LEGIBLY

Please check the session for which you are applying:

D.C. summer students can only attend one session.

Fall _____

D.C. Summer Session I _____

Spring _____

D.C. Summer Session II _____

Connecticut Office Summer Session I _____ Session II _____

Please indicate if your start/end dates would vary from the listed session dates:

As best you can, please list what days and at what times you will be available to work:

Monday:

Tuesday:

Wednesday:

Thursday:

Friday:

Notes: Interns are expected to make a commitment to at least 15 hours per week.
(Summer sessions – the minimum is 24 hours per week)

PERSONAL INFORMATION

Full Name _____
Last First Middle Initial

Today's Date: _____

Are you a U.S. Citizen? _____
Yes No

Place of Birth _____
City State



Date of Birth _____ / _____ / _____

Age _____

Current Phone (_____) _____ - _____

Home Phone (_____) _____ - _____

Current (School) Address

Permanent Address

E-mail address: _____

Prior Campaign/Political/Government Experience:

Areas of Interest:

How did you hear about Senator Blumenthal's Internship Program?

Have you applied to this internship before? If so, what office/season? Yes _____ No _____

ACADEMIC INFORMATION

Are you currently a student? Yes _____ No _____

If yes, please select one: College/University _____ Graduate/Law _____
Please indicate your year in school: _____

If no, please select your highest degree completed:
High School _____ College/University _____ Graduate/Law _____
Year of Graduation: _____ GPA: _____ Major: _____



SECURITY QUESTIONS

Have you ever had disciplinary or administrative actions (i.e. suspensions, probation, expulsion) taken against you by your school or are any pending?

Yes _____ No _____

Have you ever been charged with or convicted of any criminal offense, DWI/DUI, or misdemeanor offense?

Yes _____ No _____

Have you ever used, possessed, supplied, or manufactured any illegal drugs?

Yes _____ No _____

If you answered "Yes" to any of the above questions, please provide an explanation and include the dates of the actions on a separate page.

FUNDING

Do you plan on receiving funding from an outside source for your internship? Yes _____ No _____

If yes, please indicate the funding source below.

CERTIFICATION

My statements on this form and any attachments to it, are true complete and correct to the best of my knowledge and belief and are made in good faith. I understand that knowingly giving false information will lead to the rejection of my application and/or immediate dismissal from the program.

Signature

Date