

Transportation, Housing and Urban Development, and Related Agencies Subcommittee Guidance on Submitting Requests for Congressionally Directed Spending (CDS)

The subcommittee will accept requests for CDS, and the CDS item must have a reasonable expectation of being obligated before funds expire. THUD will accept CDS in six accounts:

- “Transportation Planning, Research, and Development (TPR&D)” for transportation research projects eligible under title 23 or title 49, United States Code;
- “Grants-in-Aid for Airports (Airport Improvement Program or AIP)” for airport capital projects eligible under chapter 471 of title 49, United States Code;
- “Highway Infrastructure Program (HIP)” for highway capital projects eligible under title 23, United States Code;
- “Transit Infrastructure Grants (TIG)” for transit capital projects eligible under chapter 53 of title 49, United States Code;
- “Consolidated Rail Infrastructure and Safety Improvement (CRISI) Grants” for rail capital projects eligible under section 22907 of title 49, United States Code; and
- “Community Development Fund” within the line item “Economic Development Initiatives (EDI)” for economic development projects eligible under chapter 69 of title 42, United States Code.

Note: Members requests for specific projects in the Federal Transit Administration’s Capital Investment Grant (CIG) program that are also requested by the President, or that were funded in FY21, should not be requested as a CDS. Members may advocate support for these projects as a standard programmatic request. Request for additional funds on top of the budget request or FY21 funding level (whichever is higher) should be requested in TIG as CDS, but due to the allocation cap on earmarks additional funding for such projects will be extremely minimal to the overall project cost.

For all THUD CDS accounts, Members are required to provide the Project Name, Project Purpose, Justification, Member’s Request, Location of the Activity, and Project Recipient Information fields. Consistent with the Committee guidance provided on CDS requests, each member must certify in the cover letter accompanying their request that none of the entities for which they have requested CDS is a for-profit entity.

Please see account specific information below.

TPR&D

- Members can request CDS within the TPR&D account for transportation research projects eligible under title 23 or title 49 of United States Code.
- Members will be required to provide the **Project Name, Project Purpose, Justification, Member’s Request, Location of the Activity, and Project Recipient** information.
- Members are strongly encouraged to include relevant information in the **Project Website and Total Cost** fields.

Airports (AIP)

- Members can request CDS within the AIP account for airport capital projects eligible under chapter 471 of title 49, United States Code.
- Members are required to provide the **Project Name, Project Purpose, Justification, Member’s Request, Location of the Activity, and Project Recipient** information.
- In the **Justification** field, Members are required to provide the status of the planning and environmental work so the Subcommittee can assess the readiness of the project. Members should also provide a description of all other sources of funding contributing to the total cost of the project.

- In the **Project Website** field, Members are required to provide a link to the master plan that includes the requested project.
- Under **Additional Subcommittee Fields**, Members are required to provide total cost of the project and select the airport name (see [NPIAS](#) for airport names).

Highways (HIP)

- Members can request CDS within the HIP account for highway capital projects eligible under title 23, United States Code.
- Members are required to provide the **Project Name, Project Purpose, Justification, Member's Request, Location of the Activity, and Project Recipient** information.
- In the **Justification** field, Members are required to provide the status of the planning and environmental work so the Subcommittee can assess the readiness of the project. Members should also provide a description of all other sources of funding contributing to the total cost of the project.
- In the **Project Website** field, Members should provide a link to the Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) that includes the requested project.
- Under **Additional Subcommittee Fields**, Members are required to provide total cost of the project, which should be consistent with the total cost of the project in the STIP or TIP.

Transit (TIG)

- Members can request CDS within the TIG account for transit capital projects eligible under chapter 53 of title 49, United States Code.
- Members are required to provide the **Project Name, Project Purpose, Justification, Member's Request, Location of the Activity, and Project Recipient** information.
- In the **Justification** field, Members are required to provide the status of the planning and environmental work so the Subcommittee can assess the readiness of the project. Members should also provide a description of all other sources of funding contributing to the total cost of the project.
- In the **Project Website** field, Members should provide a link to the Statewide Transportation Improvement Plan (STIP) or Transportation Improvement Plan (TIP) that includes the requested project.
- Under **Additional Subcommittee Fields**, Members are required to provide total cost of the project, which should be consistent with the total cost of the project in the STIP or TIP. Members are also required to select the name of the recipient or subrecipient transit agency.

Rail (CRISI)

- Members can request CDS within the CRISI account for rail capital projects eligible under section 22907 of title 49, United States Code.
- Members are required to provide the **Project Name, Project Purpose, Justification, Member's Request, Location of the Activity, and Project Recipient** information.
- In the **Justification** field, Members are required to provide the status of the planning and environmental work so the Subcommittee can assess the readiness of the project. Members should also provide a description of all other sources of funding contributing to the total cost of the project.
- In the **Project Website** field, Members are required to provide a link to the State Rail Plan that includes the requested project.
- Under **Additional Subcommittee Fields**, Members are required to provide total cost of the project, which should be consistent with the total cost of the project in the State Rail Plan.

Economic Development Initiatives (EDIs)

- Members can request funding for EDIs within the Community Development Fund account eligible under chapter 69 of title 42, United States Code.

- Members are required to provide the **Project Name, Project Purpose, Justification, Member's Request, Location of the Activity, and Project Recipient** information.
- In the **Justification field**, Members are required to provide the current status of the project, a description of all other sources of funding contributing to the total cost of the project, and the status of the planning and environmental review work. In addition, include relevant data on how activities or projects benefit primarily low- and moderate-income persons or communities to meet program requirements.
- In the **Project Website field**, Members should provide a link to the project website if available or a link to the HUD five year Consolidated Plan or Annual Action Plan if the project is included or complements planned or current projects within these required plans.
- Under **Additional Subcommittee Fields**, Members are required to provide the total cost of the project.